

# **SOLICITATION INFORMATION**

**4/18/2000**

**PUBLIC BID #3159 – APA# 1145**

**TITLE: NURSING SERVICES**

**OPENING DATE AND TIME: 5/10/2000 – 10:00 AM**

**PRE-BID/ PROPOSAL CONFERENCE: NO      DATE:      TIME:**

**MANDATORY :**

**LOCATION:**

**SURETY REQUIRED:      NO**

**BOND REQUIRED:      NO**

**Susan Leach  
Chief Buyer**

**SL:mduff**

**Vendors must register on-line at the State Purchasing Website at [www.purchasing.state.ri.us](http://www.purchasing.state.ri.us)  
to be able to download a Bidder Certification Cover Form.**

## **NOTE TO VENDORS:**

**Offers received without the entire completed three-page RIVIP Generated  
Bidder Certification Cover Form attached may result in offer disqualification.**

**THIS PAGE IS NOT A BIDDER CERTIFICATION FORM**

## BID INSTRUCTIONS / SPECIFICATIONS

4/18/2000

# NOTICE

**THERE MAY BE ADDITIONAL ADDENDA TO THIS BID/RFP AT ANY TIME BEFORE THE OPENING DATE AND TIME.**

THE DIVISION OF PURCHASES WILL **NOT** BE NOTIFYING BY MAIL OF ANY SUCH ADDENDA.

IT IS THE **VENDOR'S RESPONSIBILITY** TO **CHECK** AND **DOWNLOAD** ANY AND ALL ADDENDA.

AN ADDENDUM TO A BID/RFP IS LISTED AS THE BID NUMBER WITH AN "A" AND THE NUMBER OF THE ADDENDUM FOLLOWING; FOR EXAMPLE, **3025A1** INDICATES ADDENDUM #1 HAS BEEN ISSUED FOR BID 3025. **3025A2** INDICATES ADDENDUM #2 HAS BEEN ISSUED.

YOU MUST CLICK ON **ALL** OF THESE LISTINGS TO GET THE **COMPLETE** PACKAGE.

**IF NOT BIDDING ON ANY ITEM, DO NOT RESPOND, IN ANY WAY, TO THE DIVISION OF PURCHASES.**

### DISCLAIMER

While the State of Rhode Island intends to maintain continuous access to this Website, from time to time access to information and/or documents may be interrupted or prevented either because of site problems, user problems or Internet problems. Not all access difficulties can be resolved by the State of Rhode Island since some access failures may be due to the type of computer or communication equipment and services employed by the Website User. However, it is the State's policy to provide a Help Desk (401) 222-2142 ext. 134 during regular business hours to assist Users in identifying and overcoming access problems.

To assure maximum access opportunities for Users, solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Vendors are cautioned that the competitive nature of their offers could be affected if their submissions do not include all amendments. For this reason, vendors are advised to revisit all solicitations to which they intend to respond five days prior to the due dates. If access to solicitations on the Website has been severely curtailed, it shall be the policy of the State to extend the due date of affected solicitations.

**In some cases (e.g., road construction) copies of plans and specifications which cannot be offered on-line are issued with a requirement for a refundable deposit. In such instances, in addition to announcements provided on the RIVIP, vendors on the known lists of plans and specifications depositors will receive direct notification of amendments.**

Except when access to the Website has been severely curtailed and it is determined by the Rhode Island State Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored.

When the result of an Internet solicitation of registered vendors is unsuccessful (no offers, one offer which exceeds the estimated cost) the State of Rhode Island will cancel the original solicitation and resolicit the original offer directly from vendors. The Purchasing Agent reserves the right to solicit offers from unregistered vendors as well as registered vendors.

## **BID INSTRUCTIONS / SPECIFICATIONS**

**4/18/2000**

**BID # 3159**

**AGENCY PRICING AGREEMENT # 1145**

**COMMODITY: NURSING SERVICES**

**AGREEMENT PERIOD: 7/1/2000 – 6/30/2001**

**DELIVERY AS REQUESTED BY AGENCY.**

### **Ordering**

The Agency will submit individual orders for the various items and various quantities as may be required during the agreement period.

### **Scope**

This bid covers the requirements of:

### **BILL TO:**

**Department of Children, Youth & Families**  
**610 Mt. Pleasant Avenue**  
**Providence, RI 02908**

### **SHIP TO**

**DCYF – Juvenile Corrections**  
**300 New London Avenue**  
**Cranston, RI 02920**

This will be delivered and billed at the single, firm, awarded price quoted regardless of the quantities ordered.

### **Bidding**

(a) Bids must be submitted on the attached bid quotation request forms, indicating brand and parts number of item offered. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested. Bidders must be able to submit samples if requested.

(b) A single price shall be quoted for each item against which a proposal is submitted.

This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.

(c) Bid price is net F.O.B. destination and shall include inside delivery.

(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non responsive to the intent of this request.

### **Quantities**

Quantities, if any, are estimated only. It is understood and agreed that the agreement shall cover the actual quantities ordering during the period.

### **Taxes**

The State of Rhode Island is exempt from payment of Federal Excise Taxes and R. I. Sales and Use Taxes. Such taxes shall not be included in the bid price.

### **Award**

Award will be made to bidder quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the State's sole option.

### **Delivery**

(a) All items to be delivered free of all charges.

## **BID INSTRUCTIONS / SPECIFICATIONS**

**4/18/2000**

(b) The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at vendor's expense.

### **Exception**

Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices on any extra large requirements for delivery to a destination.

### **Quarterly Reports**

Successful bidder will submit in writing to the Purchasing Division quarterly reports showing bid number and total quantities drawn against specific items by the State Agency. Failure to submit such reports shall be considered to be a breach of the contractor's obligations under the resultant agreement(s), and sufficient cause for the termination of the agreement, and all other outstanding agreements, purchase orders, and contracts, and suspension from participation in all State procurements for a period of up to two (2) years, at the discretion of the State's Purchasing Agent.

Reports should be forwarded to the Buyer at the Division of Purchases, One Capitol Hill, Providence, RI 02908.

NURSING SERVICES (DCYF) JUVENILE CORRECTIONS)  
 BID NO. 3159 - OPENING DATE & TIME: 5/10/2000 - 10:00 AM  
 BLANKET REQUIREMENTS: 7/1/2000 - 6/30/2001  
 RATE SCHEDULE

BIDDER

BIDDER

BID #3159

BID #3159

ITEM NO.	DESCRIPTION	PRICE	PRICE	ITEM NO.
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**INSTRUCTIONS:**

IF BIDDING ON ANY ITEM THE ENTIRE BID MUST BE RETURNED. THE PRICE COLUMN ON THE RIGHT WILL BE DETACHED TO CREATE A BID TABULATION SPREADSHEET FOR THE "OFFICIAL BID ANALYSIS," THEREFORE:

- A. VENDOR NAME MUST APPEAR IN BOTH COLUMNS ON "EVERY" PAGE UNDER THE WORD "BIDDER".
- B. PRICE COLUMNS MUST CONTAIN "EXACTLY" THE THE SAME INFORMATION.
- C. ANY SUPPLEMENTARY INFORMATION MUST BE REPEATED IN "BOTH" COLUMNS.

FAILURE TO COMPLETE FORM AS INSTRUCTED MAY BE GROUNDS FOR "DISQUALIFICATION."

**REQ. #104663 - ACCT. #3330**

DEPARTMENT OF CHILDREN, YOUTH & FAMILIES  
 610 MT. PLEASANT AVENUE  
 PROVIDENCE, RI 02908

**TO PROVIDE THE DEPT. OF CHILDREN, YOUTH AND FAMILIES, JUVENILE CORRECTIONS WITH 24 HOUR ON CALL NURSING SERVICES AS NEEDED FOR SHIFT COVERAGE. THESE SERVICES SHALL INCLUDE ROUTINE NURSING CARE, OBTAINING PAST MEDICAL HISTORIES AND ADMINISTERING FIRST AIDE AS NEEDED. ALL NURSES TO POSSESS CURRENT RI NURSING LICENSES AS REGISTERED NURSES**

**AWARD MULTIPLE AWARD BETWEEN THE LOWEST BIDDER AND THE 2ND BIDDER.**

1ST SHIFT: 7:00AM - 3:00PM  
 2ND SHIFT: 3:00PM - 11:00PM  
 3RD SHIFT: 11:00PM - 7:00AM

**REGISTERED NURSES (RN)**

NURSING SERVICES (DCYF) JUVENILE CORRECTIONS)  
 BID NO. 3159 - OPENING DATE & TIME: 5/10/2000 - 10:00 AM  
 BLANKET REQUIREMENTS: 7/1/2000 - 6/30/2001  
 RATE SCHEDULE

BIDDER

BIDDER

		BID #3159	BID #3159		
ITEM NO.	DESCRIPTION	PRICE	PRICE	ITEM NO.	
<b>MONDAY THROUGH FRIDAY</b>					
1	FIRST SHIFT	_____/HR.	_____/HR.	1	
2	SECOND SHIFT	_____/HR.	_____/HR.	2	
3	THIRD SHIFT	_____/HR.	_____/HR.	3	
<b>WEEKENDS - FRIDAY 11-7 THROUGH 3-11</b>					
4	FIRST SHIFT	_____/HR.	_____/HR.	4	
5	SECOND SHIFT	_____/HR.	_____/HR.	5	
6	THIRD SHIFT	_____/HR.	_____/HR.	6	
<b><u>HOLIDAY PAY</u></b>					
7A	NEW YEAR'S EVE	_____/HR.	_____/HR.	7A	
7B	NEW YEAR'S DAY	_____/HR.	_____/HR.	7B	
7C	MARTIN LUTHER KING DAY	_____/HR.	_____/HR.	7C	
7D	EASTER	_____/HR.	_____/HR.	7D	
7E	MEMORIAL DAY	_____/HR.	_____/HR.	7E	
7F	FOURTH OF JULY	_____/HR.	_____/HR.	7F	
7G	VICTORY DAY	_____/HR.	_____/HR.	7G	
7H	LABOR DAY	_____/HR.	_____/HR.	7H	
7I	COLUMBUS DAY	_____/HR.	_____/HR.	7I	
7J	VETERANS DAY	_____/HR.	_____/HR.	7J	
7K	THANKSGIVING DAY	_____/HR.	_____/HR.	7K	
7L	CHRISTMAS EVE	_____/HR.	_____/HR.	7L	
7M	CHRISTMAS DAY	_____/HR.	_____/HR.	7M	
7N	OTHER_____	_____/HR.	_____/HR.	7N	
CONTACT PERSON: ALBERT LEAL					

NURSING SERVICES (DCYF) JUVENILE CORRECTIONS)  
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 RATE SCHEDULE

BIDDER

BIDDER

BID #3159

BID #3159

ITEM NO.	DESCRIPTION	PRICE	PRICE	ITEM NO.
(401) 462-2277				
	DELIVERY OR SERVICES REQUESTED			
		TERMS	TERMS	